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Ooma Office

The best business phone system for the legal industry.



Whether you run a legal practice from one or multiple offices, you want to deliver professional and positive client experiences. You need to be able to take and receive calls from your office—clients’ offices, other legal council’s offices as well as courts. You need your staff members, from receptionist / admin to paralegal, to partner—to stay connected, responsive, and highly productive. A sophisticated, yet simple and affordable phone system will help you manage calls quickly, efficiently, and accurately so you can focus on each case and contract outcome.



Ooma Office, the #1 rated business phone service, provides the best value for the legal industry.

✓ **24 x 7 Virtual Receptionist directs calls, provides helpful information..**

If you are unable to answer the phone when engaged with clients or after business hours, **Ooma’s virtual receptionist** greets callers and provides information that answers common questions. Clients, paralegals, etc. can easily reach the right department or staff member in multiple locations. You can build menu options such as: Press 1 for business hours, Press 2 for directions, Press 3 to schedule an appointment. The system is flexible to fit your needs.

✓ **Never miss a business call when in or out of the office.**

Ooma’s mobile app provides extension dialing to your staff so they can always answer their business number on their mobile phones. You can also flip a call from your desk phone to your mobile phone without skipping a beat.

✓ **Host professional conference calls.**

With Ooma Office, you get a top-quality conference bridge and when multiple people dial in from various locations, you get clear voice quality every time.

✓ **Free toll-free and local numbers.**

Eliminate long distance charges on calls between office locations. You can provide a free 800 number for your back office and billing department.

Bay Oak Law

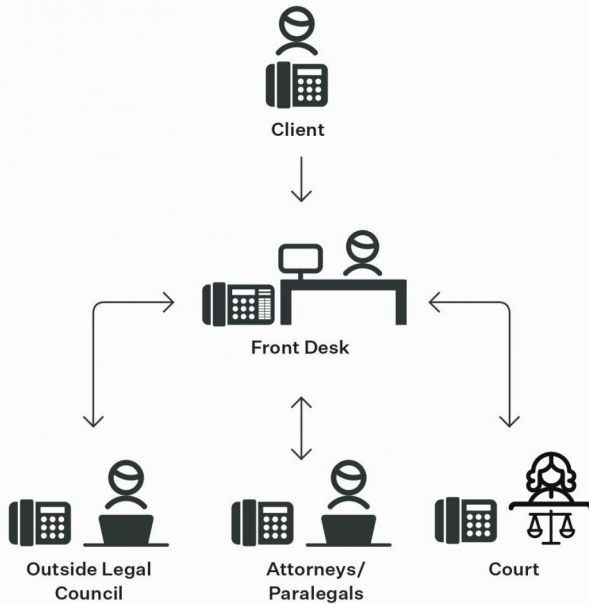
“ It’s the 21st century. We don’t need to, and can’t, be in the office all the time, and everyone already carries their own phone. Ooma brings lower costs (both in up-front investment and on a month-to-month basis), and greater flexibility. I would recommend Ooma Office to anyone who is interested in an economical phone package, without the fixed contracts and switches, and with the ability to take their office phone wherever they go. ”

– **Andy Jacobson**
 Attorney / Founder, Bay Oak Law

Armstrong & Munoz Immigration Attorneys

“ We switched to Ooma Office because it provided an integrated telecommunication platform with intuitive user features, high call quality, and good customer service. Initial setup was very easy. Follow a few instructions, log in to the portal, and boom! Done! We’ve saved \$1,200 since switching to Ooma Office. ”

– **Robert**
 Armstrong & Munoz Immigration Attorneys



Ooma enables law firms and legal organizations to serve their clients efficiently while maintaining a professional “big firm” image even for smaller practices.

When clients call to schedule appointments or to speak to a specific attorney, it takes just seconds to park or transfer a call to the right staff members. Your professional conference bridge makes conference calls smooth and easy. Providing a great client experience builds loyalty and referrals.

With Ooma Office, you get all the business phone features that are perfect for meeting your demands in the legal industry. You get clear, flexible, reliable communications that save money for one or multiple locations.

35 advanced features at a low monthly rate of \$19.95 per user. All-inclusive pricing. No nickel and diming or surprise add-ons or setup fees. We are so confident you’ll love the quality and value of Ooma Office, there are no contracts.

Key features include:

- Auto attendant/virtual receptionist
- Advanced call routing
- Call forwarding
- Call logs
- Call park
- Conferencing
- Dial by extension
- Dial by name
- Do not disturb
- Enhanced 911 service
- Faxing
- Intercom one-to-one
- Music on hold
- On-phone presence monitoring (BLF)
- Overhead paging
- Paging groups
- Personal automated attendant
- Ring (hunt) groups
- Time-based call routing
- Toll-free numbers
- Voicemail to email messaging



Ooma Office Pro provides additional features for \$5 a month more per user:

- Call recording
- Desktop App
- Enhanced call blocking
- Video meetings
- Voicemail transcription
- Higher usage limits for extension monitoring, call park, audio conference room participants

Unlike other providers, Ooma pre-provisions each phone so when you receive them, all you need to do is plug them in, log in, and you are up and running.

